

JENNIFER MCMILLEN

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EDUCATION

UNIVERSITY OF MICHIGAN

Penny W. Stamps School of Art and Design

Major: Art and Design BFA

- Cumulative GPA: 3.83/4.0

EXPERIENCE

FILMIC PRODUCTIONS

Art Director, Fall 2022-Present, VP Admin Spring 2023-Present - Ann Arbor, Michigan

Art Director:

- Reads scripts and plans the props and costumes for the video
- Meets with the director and writer to help bring their vision and the client's vision to life while also brainstorming new ideas
- Communicates with the producer to plan the budget and work within it
- Creates, buys, or finds all of the props and costumes
- Sets up the scene when on set and aids actors with their costumes
- Co-produced, co-directed, and co-art directed a music video for the band Joe Hertler & the Rainbow Seekers

VP Admin:

- Sends weekly emails and reminders to club members
- Tracks attendance at meetings and contacts those who are absent
- Reserves rooms and other meeting spaces
- Organize eBoard meetings
- Keeps a list of clients and alumni
- Plans social events
- Finds clients
- Creates and pitches pitch decks to clients

ON GALLOWS HILL

Background Artist, Winter 2023 - remote

- Designed, sketched and inked six backgrounds for indie film "On Gallows Hill"
- Produced high quality digital art using Photoshop

ROAD RUNNER SPORTS

Fit Expert, Summer 2023 - Solana Beach, California

- Helped customers through the fitting process to find the perfect shoes for their activity
- Checked clients out and also performed returns
- Restocked and organized backroom
- Customer service - multiple five-star customer reviews
- Sales - became a Pacesetter within my first month with the company

EMBRACE PRINT SHOP

Project Lead, Summer 2022 - remote

- Communicated clearly and quickly with customers
- Guided customers through the entire process from finding the apparel they would like, editing or creating their designs (if needed), creating mock-ups for their apparel, and creating and sending final invoices.
- Learned both Adobe Illustrator and Photoshop
- Time management - tracked my own hours

ADDITIONAL

- President of National Arts Honors Society Club in high school my senior year
- By February of 2024 will have art directed five short films
- Storyboarded for a variety of videos including commercials, animation, and music videos